



To: Year 12 Parents/Carers

Headteacher:
Director of Post-16:

Mrs Maura Favell BA (Hons), MA
Mrs Lynn Munn, BA (Hons)

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Dear Parent/Carer,

Careers and Higher Education Information Evening: Tuesday 17th July 2018 and Wednesday 18th July 2018

This is the start of a very important period for students in Year 12 who will be considering their options post-18, whether that involves employment, seeking an apprenticeship or applying to university.

The university applications process opens at the start of September and the official closing date for applications is January 15th 2019 or October 15th 2018 for those students intending to apply for Oxford, Cambridge, medicine, dentistry or veterinary science courses. The choice of Higher Education institutions and the range of courses available can seem bewildering and crucial decisions have to be made in what is a busy and demanding Autumn Term. Similarly, those students wishing to enter employment or secure an apprenticeship should be starting their research early and compiling their CVs. Many of the major companies offering apprenticeships set early closing dates.

We are therefore holding two Careers and Higher Education information evenings for parents on **Tuesday 17th July** and **Wednesday 18th July** at 6.30pm in the main school hall and we would like to invite you to attend either one or both of these events.

On **Tuesday 17th July** I will be running an information session on university applications to guide parents through the decision-making and application process for students aiming to progress to Higher Education. The evening should last about an hour and a half. Students are welcome to come along as well if they would like further information but we will have already held an introduction to HE applications on the 27th June Enhanced Learning Day.

On **Wednesday 18th July** our Careers Advisor, Chris Davis, will be delivering an information session on employment opportunities, apprenticeships and degree apprenticeships post-18, and this event should last about an hour. Again, students are welcome to attend.

Please complete the reply slip below, indicating which session(s) you will be attending and ask your son/daughter to return it to Mrs. Knight / Mrs. Kiteley in the Sixth Form by Wednesday 11th July, so that we can get an idea of numbers attending. Alternatively, you can email your response to r.shakespeare@thepolesworthschool.com.

Yours sincerely

Mrs L P Munn
Director of Post-16

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Y12 Careers and Higher Education Information Evenings

(Please return to Mrs. Knight / Mrs. Kiteley, Sixth Form by Wednesday 11th July.)

Student name: _____ Tutor group: _____

I/We confirm that I/We will be attending the following session(s):

- Higher Education and the university applications process in the Main School Hall - **Tuesday 17th July 2018**.
- Employment and apprenticeship opportunities in the Main School Hall - **Wednesday 18th July 2018**.
- Both of the sessions listed above.

Signed _____ Date _____