



September 2017

OUT OF UNIFORM DAYS

The Polesworth School

ENSURING EXCELLENCE

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Dear Parent/Guardian

Many of our parents and students will be familiar with the fact that on out of uniform days, we ask students to contribute £1 to the charity cause. Traditionally this has always been a cash donation, but we now want to make available the option of paying via ParentPay. In fact, at the same time as enabling payment for this one out of uniform day, you could also make advance payment for all subsequent out of uniform days in the academic year, which are:

Whole school days

- Friday 13th October 2017 - Arden House – charity to be nominated
- Friday 15th December 2017 - Kenilworth House – charity to be nominated
- Friday 9th February 2018 - Stratford House – charity to be nominated
- Friday 23rd March 2018 - Warwick House – charity to be nominated
- Friday 13th July 2018 - Student Voice – charity to be nominated

Year 11 specific days – raising money for their School Prom

- Friday 3rd November 2017 - Year 11 only
- Friday 19th January 2018 - Year 11 only

We are making these out of uniform days available via your Parentpay login, so you can choose to pay for one or all days in this way. Any advance payments will be held in readiness for the day itself. We're still accepting £1 coins in the normal way – this is just another option.

Availability for ParentPay is open now and will close at 10pm on the Thursday immediately before each out of uniform day. This will enable the Finance Office time to advise Tutors which students have had

their contribution paid in this way, with the expectation that those that haven't will bring in their £1 coins on the day itself. Of course, we understand that sometimes students or parents forget to bring their £1, so we will re-open ParentPay on the Friday evening to allow additional payments to be made over the following weekend. There will continue to be the expectation that students or parents who do not pay on the day will pay either via ParentPay over the following weekend, or bring £1 into school to their Tutor on the following Monday.

We will make the ParentPay option available to parents of Y12 and Y13 students as well. While we appreciate that 6th form students are already out of uniform, we know that some students or parents will want to have the option of making a contribution to the very deserving charities.

So please remember either to bring £1 to school on Friday, or use this new option which you will see as soon as you login into ParentPay www.parentpay.com. As ever, we and the charities we support are very grateful for your contributions. Should you have any queries about the ParentPay option or need a reminder about login details, please contact the school Finance Office.

Yours faithfully

Mr S Dilkes
School Business Manager